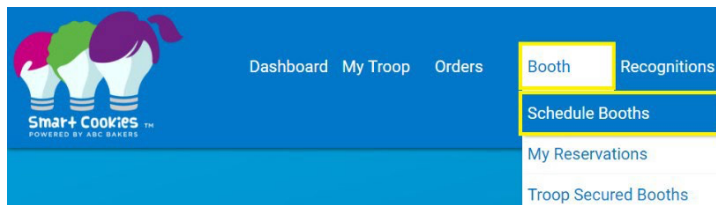


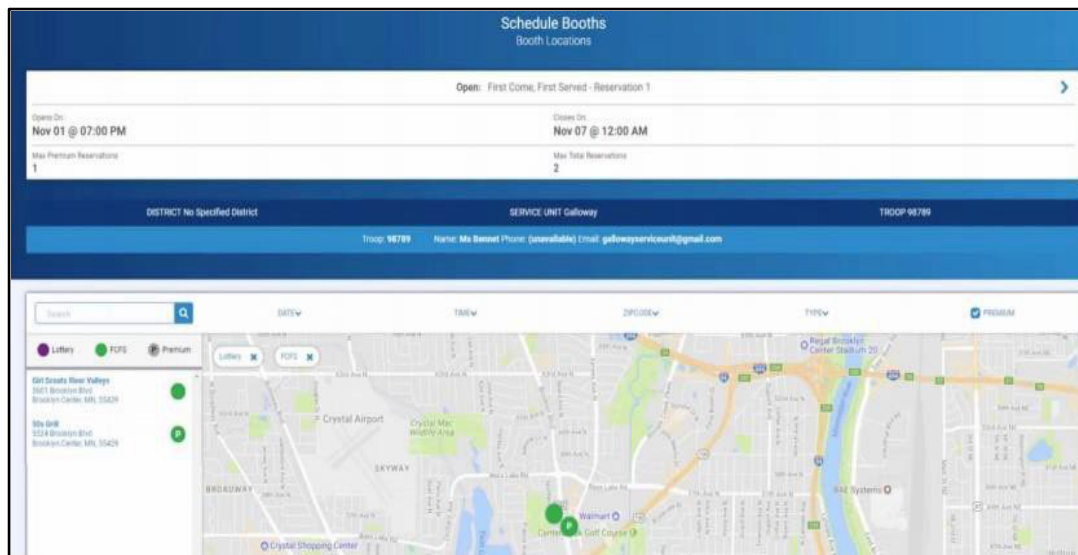
First Come, First Served Booth Reservations

A [council-secured booth](#) is a cookie booth that GSRV has secured for Troops to sign up for in Smart Cookies. They will be initially available through the Booth Lottery. Following the lottery, they will become available on a first come, first serve basis. To reserve a first come, first served booth in Smart Cookies, follow the steps below.

1. Log into Smart Cookies, go to the Booth tab, and select Schedule Booths



2. Once on the Schedule Booths page, there are several ways to find a booth:
 - Search by Date, Time, Zip Code, and/or Type by clicking on the down arrow to the right of the text.
 - Type in the location name by using the Search feature.
 - Search by using the map. You can zoom in and out on the map and select the booth you would like by clicking on the location's icon.
 - First Come, First Served (FCFS) booths will appear in green.



3. Once you have selected a cookie booth, a calendar will appear.

The screenshot displays a two-step reservation process. Step 1, titled "1. Select an available time for FCFS", shows a calendar for the month of February. The days of the week are abbreviated as S, M, T, W, T, F, S. The date 13 is highlighted with a yellow box. Step 2, titled "2. Select an appointment time", shows four time slots: 08:00 AM - 10:00 AM, 10:00 AM - 12:00 PM, 12:00 PM - 02:00 PM, and 04:00 PM - 06:00 PM. The 04:00 PM - 06:00 PM slot is highlighted with a yellow box. A "Save" button is also highlighted with a yellow box at the bottom of the interface.

4. Select the desired date and time.
5. Press **Save**. Your Troop will immediately be assigned to this location, and you will receive an email confirmation from the Smart Cookies system if your Troop was successful in securing this timeslot.
6. You will see the booth appear under **My Reservations** under the Booth tab.