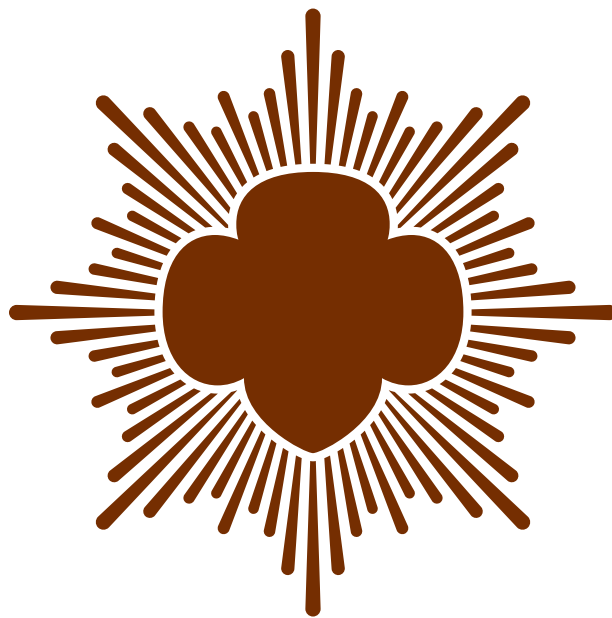


# Girl Scout Bronze Award Workbook

Your guide on the path to Bronze!



# Welcome, Girl Scout!

Welcome to the Girl Scout Bronze Award, a leadership adventure for you and more than half a million other Girl Scout Juniors across the country. Imagine what you can accomplish when you team up with others and use your special skills and interests to take action and make a difference in the world! As you can tell, this adventure is big—in fact, this award is the highest honor a Girl Scout Junior can achieve. As you and your team plan and complete your project, you'll develop more confidence, meet new people, and have the kind of fun that happens when you work with other Girl Scouts to make a difference.

Make sure you read through this entire workbook—it will guide you through your project.

You got this!



## For Troop Leaders / Juliette Mentors

We are excited that you are going to be leading your Juliette or troop towards completing the Girl Scout Bronze Award with Girl Scouts River Valleys. Volunteers working directly with Girl Scouts are the backbone of this organization, and without them the Bronze Award could not happen for the hundreds of Girl Scouts who earn the award each year. We hope that this workbook proves easy to follow as you lead your team to attain the Bronze Award. Below are the most commonly asked questions, and the answers that will help as you and your troop or Juliette work towards earning the Bronze Award:

### **Does anything need to happen before starting a Bronze Award?**

Yes. All participating Girl Scouts need to have a current membership. All team members also need to have completed a [Junior Journey](#), including the Take Action Project.

### **How long does it take to complete the Bronze Award?**

The project should take at least 20 hours per Girl Scout, and typically takes 3-6 months to complete.

### **What deadlines should I know about?**

Final reports are due to council by September 30 following the team's 5th grade year.

### **What should I know about finances for a Bronze Award project?**

Some Bronze Award projects cost money while others do not. You can use troop funds or seek out in-kind donations. Check [online](#) for the full money-earning and donation policies.

### **How do I submit my final report?**

Final reports are submitted to Girl Scouts River Valleys by email. You can download the final report online at [girlscoutsrv.org](http://girlscoutsrv.org).

### **How do I get pins for my troop?**

After you receive confirmation that your final report is received, you can purchase pins directly from any of the River Valleys shop locations, or by emailing [shop@girlscoutsrv.org](mailto:shop@girlscoutsrv.org).

For more information about the Bronze Award, please see the [Adult Guide for Earning the Bronze Award](#) document, which outlines the process in more detail. It also has helpful hints and suggestions on how to facilitate the Bronze Award process. If you have questions at any point in the process, you can always reach out to council via email at [girlscouts@girlscoutsrv.org](mailto:girlscouts@girlscoutsrv.org).

**Thank you for all that you do for Girl Scouts!**

# Step 1: Explore & Decide

After you have finished your Junior Girl Scout Journey and the Take Action Project, you are ready to start on your Bronze Award. The first step is to explore the communities around you and the problems they have. Keep in mind that a Bronze Award project is not just community service, and it is not simply volunteering. A Bronze Award is a project that you create, with your community, to make the world a better place for years to come.

**Communities:** Bronze Award projects are Take Action Projects that you do with your community. You decide the community you want to help. Below, list all the communities you are part of:

*Some categories might include: school, sports, neighborhood/town, religion, organizations, age group, social group.*

**Problems:** Now, for the communities you listed above, think of problems affecting those groups. Problems can be big or small. Below, list as many problems you can think of in your community:

*Some sentence starters: We need more... We need to know more about... We are troubled by... We need less...*

**Root Causes:** This is the hard part. Now that you have listed problems in communities, it is important to find what causes these problems. Why is the problem a problem? What is the cause of the problem?

*For example: If your problem is “In our neighborhood, kids spend too much time on screens”, some root causes might be: not enough activity options, weather too cold outside, social isolation, or parents are too busy.*

**Decide:** As a group, choose one problem that you are passionate about, and the root cause you want to change.

## Step 2: Make A Plan

Now that you've decided what you want to change, it is time to make a plan for the change. As you work together to create your plan, keep your chosen community, problem, and root cause in mind. The following questions will help you and your project team build a Bronze Award project that will make the most impact in your community. Use another piece of paper if you need more room for your answers to the following questions.

**Goal:** What do you want your project to do? How will you help your chosen root cause? What will success look like?

**Project:** How will you reach your goal? What other people, groups, or organizations can help with your project?

**Challenges:** What could go wrong? How can you respond to setbacks or obstacles?

**Sustainability (Optional):** How could your project continue to make an impact after it ends?

## Step 2: Make A Plan

**Title:** What will you call your project?

**Tasks:** What steps will you need to complete? Who will help with each task? Who will lead different tasks?

<b>Task</b>	<b>Team Member(s)</b>	<b>Hours</b>	<b>Complete By (date)</b>
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**Resources:** What supplies are needed? How will you get them? Will you need money? How will you get it?

**Now that you have a plan, you are ready to start working!**

## Step 3: Action & Tracking

Keep a record of what you are doing. Use an hour log and budget log like the ones below to help track numbers. Note: Not all projects cost money! You might get donations of supplies from members of the community. Don't forget to take photos, shoot a video, or find other ways to record your progress and share your story along the way.

Date	Hours	Task	Team Member(s)

20+ Total Hours Required per Girl Scout

### Income (Money Earned or Donated)

Income Description	Amount
TOTAL INCOME	

### Expenses (Money Spent)

Expense Description	Cost
TOTAL EXPENSE	

## Step 4: Submit Final Report

Congratulations! You and your Girl Scout team have created and completed a project that makes a difference in the world around you! Now it's time to think about what you did, why it mattered, and what you learned. Make sure to thank everyone who helped you. They'll be glad to hear what you were able to accomplish with their help. Your Troop Leader or Juliette Mentor will download the final report online at [girlscoutsrv.org](http://girlscoutsrv.org) and submit the final report to Girl Scouts River Valleys by email on behalf of the whole team. To complete the final report, your leader or mentor will need to have the following ready:

**Basic Details:** Troop Number, Number of Girl Scouts, and Names of Girl Scouts.

**Project Details:** Project Title, Project Hours, and Prerequisite Journey Information.

**Reflection Question Answers:** Responses from the project team to the following:

- Give a brief description of what you did for the Bronze Award project. What community issue and root cause did you address?
- What was the goal of your project and did you accomplish it?
- What community partner(s) did you work with?
- What was your favorite part of the Bronze Award Project?
- What did you learn from the Bronze Award project experience?

Your Troop Leader or Juliette Mentor will also have the opportunity to share photos, videos or other files when submitting the final report. Make sure your team is ready to share the story of your Bronze Award project. You'll be able to show what you learned, and your story may help others. If you want to inspire others, you can also share with your local media, with the support and permission from your caregiver.

## Step 5: Reflect & Celebrate

Once your Troop Leader or Juliette Mentor gets notified that your final report has been received, you have officially earned the Girl Scout Bronze award, the highest award a Girl Scout Junior can earn. You will receive a congratulatory letter in the mail, confirming your achievement. Your Troop Leader or Juliette Mentor will present you with your Bronze Award pin that signifies your accomplishment.

You did it!

