



## HONOR PIN NOMINATION APPLICATION

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The Honor Pin recognizes a registered adult Girl Scout's exemplary service in support of delivering the Girl Scout Leadership Experience, which has had measurable impact on two or more geographic areas of service, allowing the council to reach and surpass its mission-delivery goals. A nomination application and three endorsement letters are required. Nomination deadline is January 31.

### Award Requirements:

- The candidate is an active, registered adult Girl Scout.
- Abides by GSUSA and River Valleys' policies, standards and procedures including applicable required position training.
- Actively recognize, understand, and practice the values of inclusive behavior.
- The service performed by the candidate is above and beyond the expectations for the position held, and made an impact on two or more geographic area within the council's jurisdiction.

### Nomination Instructions:

- Coordinate the required number of endorsement letters with someone(s) familiar with candidate's volunteer service.
- Letter writers do not need to provide the exact same details and information as other endorsers. Each endorser may focus on a different area or aspect of the candidate's service.
- Provide each letter writer with the questions to address in endorsement letter listed on page 2.
- Complete a nomination application. Person completing the nomination application may provide one of the required letters of endorsement.
- Note: If candidates are approved for an award, they will receive the endorsement letters.
- Submit completed nomination application with the required number of endorsement letters between November 1 and January 31. Instructions are on the back of this form.
- Incomplete endorsement letters and/or application may result in disqualification of the nomination.
- Please do not use staples if submitting hard copies.
- Award frequently asked questions (FAQ), Award descriptions and letter writing tips are available at [www.girlscoutsrv.org](http://www.girlscoutsrv.org).

Distribution of Awards: All awards will be distributed at a local event established by each service unit or another venue as determined by the nominator and/or award recipient.

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### Candidate Information:

Name: \_\_\_\_\_ Service Unit: \_\_\_\_\_

Volunteer Position: *(if relevant to nomination)*: \_\_\_\_\_

Complete address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Service Center:  Brooklyn Center  Northfield  Redwood Falls  Rochester  St. Paul

### Nominator Information:

Name: \_\_\_\_\_ Service Unit: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Alternative phone: \_\_\_\_\_

Email: \_\_\_\_\_

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## Questions to address in endorsement letters:

Endorsement letters should address the following questions and provide relevant facts, specific actions, measurable impact and particular behaviors that show the service provided exceeded the expectations of their position. Please do not staple pages.

1. How did you become aware of the candidate's accomplishments?
2. Please describe in detail what the candidate did to merit this award (refer to requirements) and the measurable impact their service has had to Girl Scouting.
3. In what service unit(s)/communities was service delivered? When? Who was affected by the candidate's service? How were they affected?
4. How did the candidate's service go above and beyond the expectations for the position held?
5. How did the candidate demonstrate inclusive behavior?

## Endorsement letter writers:

It is the responsibility of the nominator to make sure the required letter(s) of endorsement are submitted with this nomination application.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

(Honor Pin requires three letters)

## Designated Contact Person:

If approved, who should the award be given to for distribution?

Name: \_\_\_\_\_ Date of event: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Alternative phone: \_\_\_\_\_

Email: \_\_\_\_\_

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## SEND COMPLETED APPLICATION AND ENDORSEMENT LETTERS

### By Email:

- One candidate nomination per email
- Attach nomination application and required endorsement letters to e-mail (must be submitted together)
- Include candidate name and award in subject line of email
- Send nomination to [awards@girlscoutsrv.org](mailto:awards@girlscoutsrv.org)

**By Fax to:** Adult Awards at 763-535-7524

**By Mail:** River Valleys  
Adult Awards and Recognitions  
5601 Brooklyn Blvd.  
Brooklyn Center, MN 55429

### Questions?

800-845-0787, or [awards@girlscoutsrv.org](mailto:awards@girlscoutsrv.org)