



Girl Scouts.

Minnesota and Wisconsin
River Valleys



2009

GIRL SCOUT SILVER AWARD

INFORMATION, PROJECT PLAN, AND FINAL REPORT

This packet expires September 30, 2009.

FOR YOUR GIRL SCOUT SILVER AWARD

Before you begin your Girl Scout Silver Award project (Step 5):

- Complete Girl Scout Silver Award Project plan
- Submit Girl Scout Silver Award Project plan

After completing your Girl Scout Silver Award project:

- Complete Girl Scout Silver Award final report form
- Complete answers to the project reflection questions
- Complete final budget worksheet
- Complete final project time log
- Submit Girl Scout Silver Award final report form, project reflection, final budget worksheet, project time log, and receipts and cookie credits, if applicable
- Complete the online ceremony program and publicity information form located at http://www.girlscoutsrv.org/programs/programs_silver_gold.htm

Each girl must submit her own paperwork even if she is working in a group. Remember to make a copy of everything you turn in.

Mail the forms listed above to:
Girl Scouts of Minnesota and Wisconsin River Valleys
ATTN: Girl Scout Silver Award
5601 Brooklyn Blvd.
Brooklyn Center, MN 55429

Applications may be emailed but candidate is required to follow-up by phone to ensure that it has been received.



Dear Girl Scout Silver Award Candidate:

Congratulations! You are taking the first step in an exciting and challenging journey of leadership and service. The Girl Scout Silver Award is your opportunity to use your talents, skills, and gifts to make a lasting impact on your community and make the world a better place.

This packet contains important information, including deadlines and council forms required to successfully complete your Girl Scout Silver Award project. Please read through this packet carefully. The Girl Scout Silver Award process consists of six steps

Your Girl Scout Silver Award project must be **unique, demonstrate your leadership, and be sustainable**. It is essential to include these criteria throughout your project.

The Girl Scout Silver Award is more than just your project; there are multiple steps to complete before developing your project plan.

Your Girl Scout Silver Award project must be approved and you are required to participate in the Get Ready phase of the Girl Scout Silver Award which includes attending either a Girl Scout Silver Award Workshop, checking out and completing a Girl Scout Silver Award Kit, or viewing the Girl Scout Silver Award online video. This step will introduce you to the Girl Scout Silver Award process. Consult the online council-sponsored program event listings for workshop details.

The Girl Scout Silver Award is an opportunity to challenge yourself and to develop a support network, which could include your project advisor, community members, troop leader, parents/guardians, service unit manager, and sister Girl Scouts, among others. Feel free to contact Girl Scouts of Minnesota and Wisconsin River Valleys with questions. For additional information about the Girl Scout Silver Award please visit our website at www.girlscoutsrv.org

We commend your decision to work on the Girl Scout Silver Award.

Sincerely,

Program Staff
Girl Scouts of Minnesota and Wisconsin River Valleys

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BASIC INFORMATION

General Information

When selecting a Silver Award project, be sure that your project is unique (something new), sustainable (it can live on after your involvement with the project is complete), and that it enables you to demonstrate your leadership skills by working with others.

Working together on the Girl Scout Silver Award

You may work with other girls or individually on Steps 1-4 of the Girl Scout Silver Award. For Steps 5-6, no more than four girls may work together. In order to develop your leadership skills, for groups of two to four girls, it is very important for each girl to have her own role and responsibility in the project. Each candidate must also submit individual paperwork in her own words.

Girl Scout Silver Award project hours

Each candidate must complete a minimum of 40 hours to earn the Girl Scout Silver Award. These hours include your planning time and your project implementation and could include up to eight hours from the Girl Scout Silver Award 4 B's Challenge.

Advisors

Parents/guardians, troop leaders or other adults may serve as your Girl Scout Silver Award advisor and/or community advisor throughout the award process. For steps 5-6, we encourage you to have a community advisor who has expertise in your project area.

The role of the **Girl Scout Silver Award advisor** is to support the applicant in completing Steps 1-4 and to verify that the activities have been completed. They should understand and accept the requirements and guidelines of these steps.

The role of the **community advisor** is to support the applicant in planning, completing and evaluating her project and who has expertise in the project area.

Key Dates

In order to be recognized at the Spring 2010 Silver Award Ceremony:

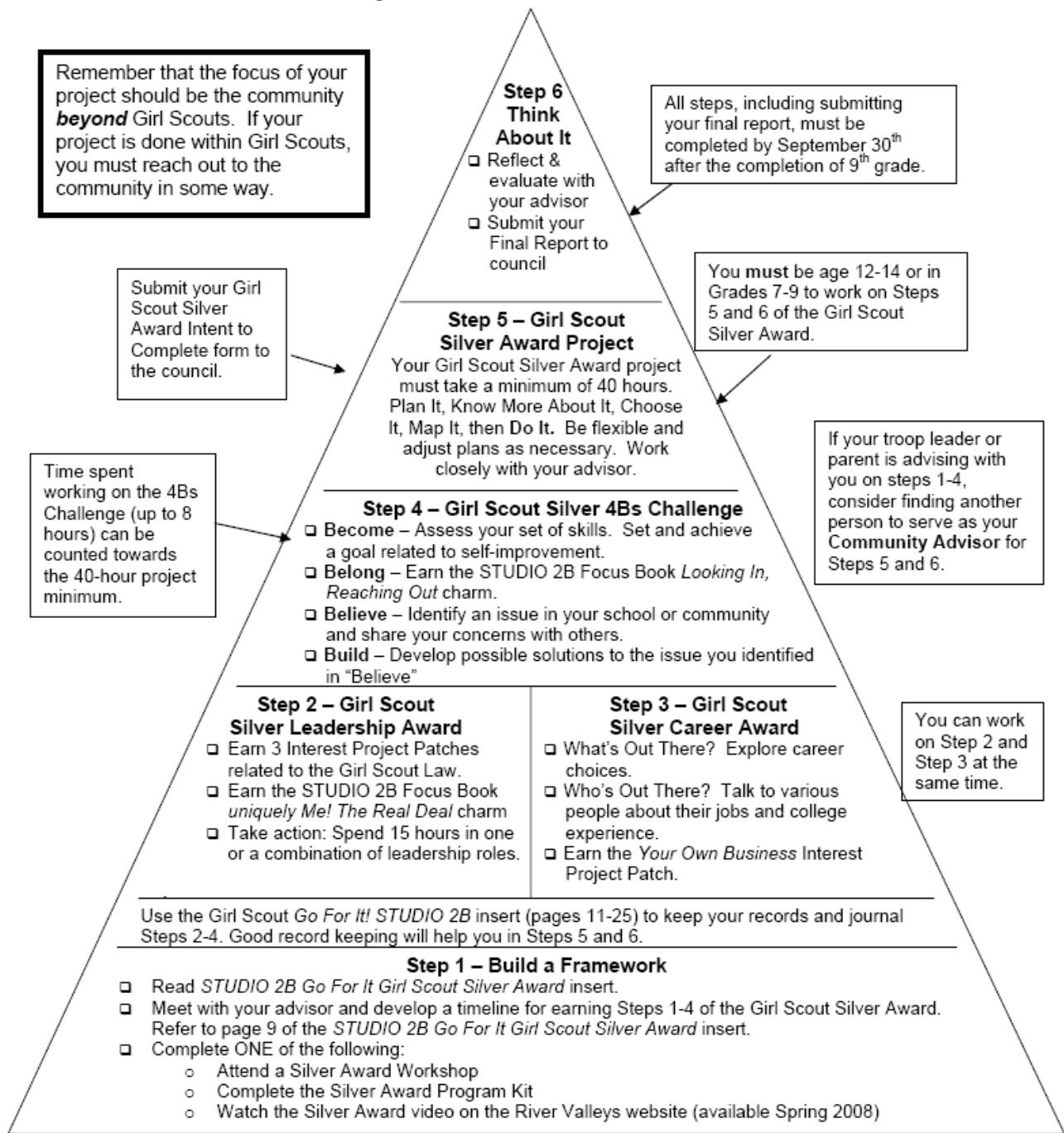
- You must submit your Girl Scout Silver Award final report by March 1, 2009. Final reports submitted after March 1 will be recognized the following year. As a reminder, project plans are accepted year round.

If you are in the ninth grade, you must submit your Girl Scout Silver Award final report by September 30 (the fall of your tenth grade year).

Girl Scout Silver Award Recognition

You will be invited to a recognition ceremony in the spring. Refer to the dates above for paperwork deadlines. You are also encouraged to work with your service unit to be recognized locally. Your Girl Scout Silver Award pin will be provided by the Girl Scouts of Minnesota and Wisconsin River Valleys.

Go For It! Steps to the Girl Scout Silver Award



- ❑ Accomplishments prior to age 11 or 6th grade cannot be used towards the Girl Scout Silver Award.
- ❑ You must be age 11-14 or in Grades 6-9 to work on Steps 1-4 of the Girl Scout Silver Award.

FINANCING INFORMATION

When designing your Girl Scout Silver Award project, be realistic about planning a budget. Financing your project is a huge part of the process. You will gain great leadership skills by conducting supply drives in your neighborhood, doing council-approved money-earning projects, or finding new ways to serve your community that don't require a lot of cash or expensive supplies.

Ways to fund your project

Event fees

If you are hosting events for your project, you can collect event fees to cover professional services, supplies, and food. However, Girl Scout Silver Award projects cannot make money and excess project money cannot be deposited into a troop or Juliette account.

Donations

Donations can come in the form of supplies, services, or volunteer time.

Troop or Juliette account

You can use money from your troop or Juliette account. The decision to use troop funds for a Girl Scout Silver Award project must be agreed upon by all troop members.

Cookie Credits

Cookie Credits earned from the 2009 Cookie Program Activity can be used to finance your Girl Scout Silver Award project. Cookie Credits earned prior to 2009 must meet the redemption guidelines of your local service center. Refer to your local service center's cookie credit policy for details. Cookie Credits redeemed cannot expire before submitting your final report. Submit Cookie Credits and your project receipts with your final report. You will receive a reimbursement check through the mail.

Personal Contribution

You are permitted to make personal contributions to carry out your project. This is a great way to invest in your leadership development.

Family Contribution

Family members can also make a contribution (up to 25 percent of the project costs). However, we encourage you to work with others to earn the money. That's part of the process. Earning the Girl Scout Silver Award is not meant to be a hardship on a family or individual.

Money-Earning Activities

Remember to follow all troop money-earning guidelines outlined by River Valleys and in *Safety-Wise*. Girl Scout Silver Award projects *must* comply with all council money-earning guidelines.

Grants

You can write a grant to fund your project, but you must first receive approval from River Valleys. Your Girl Scout Silver Award advisor, your community advisor, or another adult has to do the actual ask and sign on the dotted line.

GIRL SCOUT SILVER AWARD

PROJECT PLAN

Submit this Girl Scout Silver Award project plan after you have completed steps 1-4.

If you wish to be recognized at the Spring 2009 Girl Scout Silver and Gold Award Ceremony, you must submit your final report by March 1, 2009. Final reports submitted after March 1 will be recognized the following year. Make one copy each for yourself and your Girl Scout Silver Award advisor.

YOUR INFORMATION (Please type or print clearly in black ink.)		Today's Date:
Name:		Phone: ()
Address:	City:	State: Zip Code:
Name of School:	Age:	Grade:
Service Unit Name:	Juliette Girl Scout: y / n	Troop #:
What's the best way to contact you? <input type="checkbox"/> Phone <input type="checkbox"/> Email		E-mail:
If you are working on your Girl Scout Silver Award project with other girls, please include their names and troop numbers below.		
_____	_____	_____
Name and Troop #	Name and Troop #	Name and Troop #
GIRL SCOUT SILVER AWARD ADVISOR INFORMATION		
Name:		Phone: ()
Street Address:	City:	State: Zip Code:
What's the best way to contact her/him? <input type="checkbox"/> Phone <input type="checkbox"/> Email		E-mail:

GIRL SCOUT SILVER AWARD PROJECT	
Project title:	
Proposed start date:	Proposed completion date:

PRE-REQUISITES AND PROJECT OVERVIEW		
STEP 1: BUILD A FRAMEWORK	Date Completed	Girl Scout Silver Award Advisor Signature
Read <i>Girl Scout Silver Award: Go For It!</i> STUDIO 2B insert		
Meet with your Girl Scout Silver Award Advisor; develop a Proposed Project Timeline for Steps 2-4 (refer to page 9)		
Complete one of the following (circle one):		
Attend a Girl Scout Silver Award workshop		
Check out and complete the Girl Scout Silver Award kit		
View the online Silver Award video		

STEP 2: GIRL SCOUT SILVER LEADERSHIP AWARD	Date Completed	Girl Scout Silver Award Advisor Signature
Earn it: Choose and earn three interest projects that relate to the Girl Scout Law		
Interest project:		
Interest project:		
Interest project:		
Earn it: Earn the charm for <i>Studio 2B Focus Book: Uniquely Me The Real Deal</i> List at least one of your goals:		
Take action: Describe your 15 hours in a leadership role(s).		

STEP 3: GIRL SCOUT SILVER CAREER AWARD	Date Completed	Girl Scout Silver Award Advisor Signature
What's out there?		
Who's out there?		
Be your own boss: earn your own business interest project		
Keep a journal		

STEP 4: GIRL SCOUT 4Bs CHALLENGE AWARD		
	Date Completed	Girl Scout Silver Award Advisor Signature
Describe what you accomplished in each of the steps below.		
Become:		
Belong: Earn the charm for <i>Studio 2B Focus Book: Looking In Reaching Out</i>		
Believe:		
Build:		

STEP 5: GIRL SCOUT SILVER AWARD PROJECT

Project Plan: Please describe your Girl Scout Silver Award project plan in the space below. Be sure to include the goals of your project, how your project will be sustainable and if you are working with other girls, explain your individual role and responsibilities in the project.

APPLICANT SIGNATURE

I have completed the above items as indicated for my Girl Scout Silver Award I have read and understand all the requirements and guidelines for the Girl Scout Silver Award. I have consulted *Safety-Wise*. I am aware of the Girl Scout Silver Award Final Report deadline and the consequences of not meeting the deadline. Should any major plans change, I will contact the appropriate council staff.

Applicant Signature:

Date:

GIRL SCOUT SILVER AWARD ADVISOR SIGNATURE

I have reviewed the above application including the project plan. I will continue to support this Girl Scout during the completion of her Girl Scout Silver Award project.

Advisor Signature:

Date:

PARENT/GUARDIAN SIGNATURE

I recognize that it is the applicant's responsibility to fulfill the requirements for the Girl Scout Silver Award including all deadlines. I understand she must uphold all guidelines specific to her project as outlined in *Safety-Wise*.

Parent/Guardian Signature:

Date:

Mail this completed project plan to:

Girl Scouts of Minnesota and Wisconsin River Valleys
ATTN: Girl Scout Silver Award
5601 Brooklyn Blvd.
Brooklyn Center, MN 55429

GIRL SCOUT SILVER AWARD

FINAL REPORT

Your project must be completed and the final report submitted by March 1, 2009 to participate in the 2009 Silver and Gold Award Ceremony. Final reports received after this date will result in the recipient being recognized at the following year's recognition ceremony. Make copies for your Girl Scout Silver Award project advisor and for you to keep.

Also submit your time log, final budget, receipts and Cookie Credits if using, and photographs (headshot yourself and project photos).

YOUR INFORMATION (PLEASE TYPE OR PRINT CLEARLY IN BLACK INK.)		Today's Date:
Name:		Phone: ()
Address:	City:	State: Zip Code:
Name of School:	Age:	Grade:
Service Unit Name:	Juliette Girl Scout: y / n	Troop #:
What's the best way to contact you? <input type="checkbox"/> Phone <input type="checkbox"/> Email		E-mail:
If you worked on your Girl Scout Silver Award project with other girls, please include their names and troop numbers below.		
_____	_____	_____
Name and Troop #	Name and Troop #	Name and Troop #
GIRL SCOUT SILVER AWARD ADVISOR INFORMATION		
Name:		Phone: ()
Street Address:	City:	State: Zip Code:
What's the best way to contact her/him? <input type="checkbox"/> Phone <input type="checkbox"/> Email		E-mail:

STEP 6: THINK ABOUT IT

Project reflection - Please type answers to the questions below on a separate piece of paper. Label each section. Remember to answer in your own words! Please keep the answers to two pages. If you are working with a group, your answers should not be the same as your group members.

Discover: What did you learn about your community's needs?
What did you learn about yourself?

Connect: Why did you select this project?
Who did you work with to accomplish this?

Take Action: How did your project address the community's needs and how did you measure the success of your project?
What was your role in the project and what leadership skills did you gain?

Along with this final report form and your project reflection please include the following items:

- Time log
- Final budget worksheet
- Receipts and cookie credits, if applicable

Girl Scout Signature	
I verify that the final report and attachments accurately document my Girl Scout Silver Award project. I understand that my final report must be submitted by March 1 to participate in the spring ceremony. (If you are in ninth grade, this form must be submitted no later than September 30 of the fall of your tenth grade year.)	
Girl Scout Signature:	Date:
Advisor Signature	
I have reviewed the above final report and all attachments.	
Advisor Signature:	Date:

Mail this completed application form, reflection answers and additional information to:
 Girl Scouts of Minnesota and Wisconsin River Valleys
 ATTN: Girl Scout Silver Award
 5601 Brooklyn Blvd.
 Brooklyn Center, MN 55429

FINAL BUDGET

Expenses	How did you get this item? (Donations, On Hand, Need to Purchase)	Cost to purchase
Supplies		
Facility Rental		
Advertising/Promotion		
Professional services		
Mileage		
Food		
Postage		
Other/Misc.		
	Total Cost Estimate	

Income	Amount
Event fees	
Donations (supplies, services)	
Troop/Juliette account	
Cookie credits (can not expire before submitting final report)	
Personal contribution	
Family contribution	
Money-Earning	
Other/Misc.	
Total Income Estimate	