



REQUEST FOR LANGUAGE INTERPRETER

Please send completed form to the St. Paul Service Center, 400 Robert Street South, St. Paul, MN 55107 or e-mail to registration@girlscoutsrv.org or fax to 651-227-7533 at least two weeks prior to the date the interpreter is needed.

Name:		Home Phone: ()	
E-mail Address (Need to send confirmation):		Cell Phone: ()	
Requesting Interpreter for (check one) <input type="checkbox"/> Troop <input type="checkbox"/> Service Unit <input type="checkbox"/> Council Program Event			
Service Center: <input type="checkbox"/> Brooklyn Center <input type="checkbox"/> Northfield <input type="checkbox"/> Redwood Falls <input type="checkbox"/> Rochester <input type="checkbox"/> St. Paul			
Type of interpreter needed: <input type="checkbox"/> American Sign Language <input type="checkbox"/> Language (Please indicate language:_____)			
Location where services are needed:		Date:	Start Time: <input type="checkbox"/> am <input type="checkbox"/> pm
Address:			End Time: <input type="checkbox"/> am <input type="checkbox"/> pm
Name(s) of person(s) needing interpreter:		<input type="checkbox"/> Girl <input type="checkbox"/> Adult	
Troop #:	Program Grade Level:	Service Unit:	
Briefly describe activity:			
Is interpreter needed for regular troop meetings? If so, please attach a schedule of meetings (include dates, times and sites).			

If you have questions or need to cancel (at least 72 hours in advance) an interpreter, please call 651-227-8835 ext. 1521 or 800-845-0787 ext. 1521 Voice/TTY.

Office Use Only:

Date Received _____ Date Volunteer/Requester contacted with details: _____
 Date Interpreter Confirmed: _____ Other: _____