



Girl Scouts®

Minnesota and Wisconsin
River Valleys

**Family Fundraising Troop Chair
Volunteer Position Description**

Reports to: Service Unit Annual Giving Coordinator and River Valleys Family Fundraising Specialist

Term: One year, with reappointment

Purpose: To promote and coordinate the Family Fundraising Campaign, which raises funds for Girl Scouts of Minnesota and Wisconsin River Valleys, within the troop

RESPONSIBILITIES:

1. Complete troop chair training and become knowledgeable about all campaign materials.
2. Communicate with the Service Unit Annual Giving Coordinator on a regular basis about service unit goal.
3. Communicate benefits of campaign to parents/guardians at troop meetings, award ceremonies or events and offer every parent/guardian in the troop the opportunity to contribute.
4. Encourage active participation of others through personal contribution to the campaign.
5. Promote and encourage participation of others in the Family Fundraising Promise Club.
6. Promote the Stellar Family.
7. Collect contributions, compile final report(s), and deliver to Service Unit Annual Giving Coordinator by deadline.
8. Support and promote The Girl Scout Leadership Experience: Program Essentials at the service unit and troop levels.
9. Follow all GSUSA and River Valleys' policies, standards, and procedures.
10. Promote and support River Valleys' Family Fundraising Campaign, Fall Product Program, and Cookie Program Activity in relationship to the volunteer position.

QUALIFICATIONS:

1. Currently registered adult member of GSUSA.
2. Willing to fully participate in volunteer application and screening process.
3. Practice welcoming and inclusive behavior toward people of all ages, races, religions, cultures, abilities, sexual orientation, gender, educational, and economic backgrounds.
4. Committed to speak and act in a manner consistent with the Girl Scout Mission, Promise, and Law.
5. Good verbal and written communication skills.
6. Ability to ask Girl Scout members to contribute financially to the Family Fundraising campaign.
7. Commit to carrying out the responsibilities of the Family Fundraising Annual Fund Campaign.

BENEFITS:

1. Help girls become confident leaders who discover, connect, and take action in their community.
2. Receive limited accident coverage while carrying out Girl Scout responsibilities as a member of GSUSA.
3. Develop skills in communication, organization, and fundraising.
4. Share your passion, experience, and enthusiasm for the Girl Scout program with others.
5. Receive financial assistance if needed.

**RIVER VALLEYS' RESPONSIBILITIES TO OUR VOLUNTEERS:**

1. Strive to match your skills and talents with an appropriate volunteer position.
2. Provide a volunteer position description and orientation to your position, River Valleys, and GSUSA.
3. Provide position-specific training when required and document when completed.
4. Provide an extensive network of resources, contacts, and programming ideas, and ensure services, materials, and resources are available and accessible.
5. Provide current information on upcoming events and activities through newsletters, meetings, and online resources.
6. Provide ongoing support, guidance, evaluation, and recognition of your volunteer service.